# INNOVEDGE Group

*Maid For You, Made Easy*

Agensi Pekerjaan INNOVEDGE Sdn. Bhd. · Agensi Pekerjaan INTAN JAYA Sdn. Bhd. · Agensi Pekerjaan TC Resources Sdn. Bhd.




**CODE:** GP-APIS-739

**NAME:** CHELLOMAE DUMAGUETE

**CANDIDATE STATUS**
- ☐ First-timer
- ☑ Ex-abroad

| NATIONALITY | DATE OF BIRTH | AGE | RELIGION | MARITAL STATUS |
|---|---|---|---|---|
| Filipino | 14 May 1998 | 28 | Christian (CFC) | Single |

| HEIGHT | WEIGHT | EDUCATION | PLACE OF ORIGIN | CURRENT LOCATION |
|---|---|---|---|---|
| 158 | 51 | College Graduate | Bislig City, Davao | Davao City |

## Family Information

| Husband/Live-in Status | Occupation |
|---|---|
| NA | NA |
| **No. of Siblings** | **Position in Family** |
| 3 | 2 |
| **No. of Children** | **Children's Ages** |
| 0 | NA |

## Language Proficiency

| | None | Basic | Good | Fluent |
|---|---|---|---|---|
| English | ☐ | ☐ | ☑ | ☐ |
| Bahasa Malaysia | ☑ | ☐ | ☐ | ☐ |
| Mandarin | ☑ | ☐ | ☐ | ☐ |
| Arabic | ☐ | ☑ | ☐ | ☐ |

## Work Preference

*RANK 1 TO 4 · 1 = MOST PREFERRED*

| | |
|---|---|
| 1 | Housework + children care |
| 2 | Housework + infants / toddlers care |
| 3 | Housework + elderly / disability care |
| 4 | Housework + bedridden care |

## Employment History

### EMPLOYMENT 1

☐ Local ☑ Overseas — Completed Contract? ☑ Yes ☐ No

**COUNTRY:** SAUDI ARABIA

**PERIOD (mm/yyyy to mm/yyyy):** 9/2022 to 5/2026

**TOTAL DURATION:** 3 years 7 months

**TYPE OF HOUSE** *(e.g. condo, terrace, bungalow)*: APARTMENT

**NO. OF PEOPLE IN THE HOUSE:** 1 adults 1 children 2 maids

**IF CONTRACT NOT COMPLETED, WHY?**

**WORK CATEGORY**
- ☑ Housework ☐ Newborn ☐ Elderly
- ☐ Cooking ☐ Childcare ☐ Bedridden

**MAIN DUTIES:** General housework, assist in child (6y.o)

### EMPLOYMENT 2

☐ Local ☐ Overseas — Completed Contract? ☐ Yes ☐ No

**COUNTRY:**

**PERIOD (mm/yyyy to mm/yyyy):** to

**TOTAL DURATION:** years months

**TYPE OF HOUSE** *(e.g. condo, terrace, bungalow)*:

**NO. OF PEOPLE IN THE HOUSE:** adults children maids

**IF CONTRACT NOT COMPLETED, WHY?**

**WORK CATEGORY**
- ☐ Housework ☐ Newborn ☐ Elderly
- ☐ Cooking ☐ Childcare ☐ Bedridden

**MAIN DUTIES:**

### EMPLOYMENT 3

☐ Local ☐ Overseas — Completed Contract? ☐ Yes ☐ No

**COUNTRY:**

**PERIOD (mm/yyyy to mm/yyyy):** to

**TOTAL DURATION:** years months

**TYPE OF HOUSE** *(e.g. condo, terrace, bungalow)*:

**NO. OF PEOPLE IN THE HOUSE:** adults children maids

**IF CONTRACT NOT COMPLETED, WHY?**

**WORK CATEGORY**
- ☐ Housework ☐ Newborn ☐ Elderly
- ☐ Cooking ☐ Childcare ☐ Bedridden

**MAIN DUTIES:**

## EMPLOYMENT 4

☐ Local ☐ Overseas

Completed Contract? ☐ Yes ☐ No

COUNTRY

PERIOD (mm/yyyy to mm/yyyy)

to

TOTAL DURATION

years months

TYPE OF HOUSE *(e.g. condo, terrace, bungalow)*

NO. OF PEOPLE IN THE HOUSE

adults children maids

IF CONTRACT NOT COMPLETED, WHY?

WORK CATEGORY

☐ Housework ☐ Newborn ☐ Elderly
☐ Cooking ☐ Childcare ☐ Bedridden

MAIN DUTIES

## EMPLOYMENT 5

☐ Local ☐ Overseas

Completed Contract? ☐ Yes ☐ No

COUNTRY

PERIOD (mm/yyyy to mm/yyyy)

to

TOTAL DURATION

years months

TYPE OF HOUSE *(e.g. condo, terrace, bungalow)*

NO. OF PEOPLE IN THE HOUSE

adults children maids

IF CONTRACT NOT COMPLETED, WHY?

WORK CATEGORY

☐ Housework ☐ Newborn ☐ Elderly
☐ Cooking ☐ Childcare ☐ Bedridden

MAIN DUTIES

## Childcare Experience

**TYPE / AGE GROUP**

- ☑ Newborn (0–12 mths)
- ☑ Toddler (1–3 yrs)
- ☑ Preschool (3–6 yrs)
- ☑ School-age (6–12 yrs)

**DUTIES PERFORMED**

- ☐ Sharing room with child
- ☑ Bottle feeding
- ☑ Spoon feeding
- ☑ Milk preparation
- ☑ Diaper changing
- ☐ Bathing
- ☑ Hair care/tying hair
- ☑ School preparation
- ☑ Dressing up
- ☑ Homework guidance
- ☐ Night care
- ☐ Play /activities

## Elderly & Disability Care Experience

**TYPE / AGE GROUP**

- ☑ Elderly companionship
- ☐ Limited mobility
- ☐ Dementia
- ☐ Disable

**DUTIES PERFORMED**

- ☐ Sharing room with elderly
- ☐ Mobility assistance
- ☐ Transfer assistance
- ☐ Feeding assistance
- ☐ Bathing
- ☐ Dressing up
- ☐ Medication reminders
- ☐ Insulin injection
- ☑ Meal preparation
- ☐ Toileting help
- ☐ Exercise/Walking
- ☐ Bedridden care

## Cooking

Do you cook in your country? ☑ Yes ☐ No

Willing to cook for the members of your employer's household? ☑ Yes ☐ No

Willing to handle and cook pork? ☑ Yes ☐ No

How much do you like cooking? ☐ Very much ☑ Average ☐ Not much

What types of food can you cook?

☑ Filipino ☐ Chinese ☐ Western
☐ Indonesian ☐ Arabic ☐ Malay
☐ Indian ☐ Others:

Any dietary restrictions?

☐ None ☑ No pork ☐ No beef
☐ Vegetarian ☐ Others:

## Pet Care

Are you a pet lover? ☐ Yes ☑ No

Comfortable caring for cats? ☑ Yes ☐ No

Comfortable caring for dogs? ☑ Yes ☐ No

Any allergy to animal fur? ☐ Yes ☑ No

Pet tasks willing to do:

☑ Feeding ☐ Bathing / grooming
☑ Walking ☐ Cleaning waste / litter box

Are you afraid of dogs?

☐ No ☐ Yes, all dogs ☑ Big dogs only

## Specific Work Willingness

| | WILLINGNESS | | WILLINGNESS | | WILLINGNESS |
|---|---|---|---|---|---|
| Cleaning | ☑ Yes ☐ No | Newborn Care | ☑ Yes ☐ No | Elderly Care | ☑ Yes ☐ No |
| Laundry | ☑ Yes ☐ No | Infant/Toddler Care | ☑ Yes ☐ No | Bedridden Care | ☐ Yes ☑ No |
| Ironing | ☑ Yes ☐ No | Childcare | ☑ Yes ☐ No | Disability Care | ☐ Yes ☑ No |
| Cooking | ☑ Yes ☐ No | Special Child Care | ☐ Yes ☑ No | Dog Care | ☑ Yes ☐ No |
| Handwash | ☑ Yes ☐ No | Plant Watering | ☑ Yes ☐ No | Cat Care | ☑ Yes ☐ No |

## Day-Off & Cellphone Usage

*as per nationality guidelines

| | | | |
|---|---|---|---|
| Work on rest day for extra pay?* | ☑ Yes ☐ No | Follow employer's phone rules? | ☑ Yes ☐ No |
| Willing to stay home on rest day? | ☑ Yes ☐ No | Use phone after work hours only?* | ☑ Yes ☐ No |
| Respect employer's privacy? | ☑ Yes ☐ No | Use social media responsibly? | ☑ Yes ☐ No |

## Work & Personal Readiness

| | |
|---|---|
| Willing to complete the full 2-year contract? | ☑ Yes ☐ No |
| Does your family support your decision to work overseas? | ☑ Yes ☐ No |
| Prepared to live away from your family for minimum 2 years? | ☑ Yes ☐ No |
| Have you lived away from your family before? | ☑ Yes ☐ No |
| Comfortable working for a family of a different religion? | ☑ Yes ☐ No |
| Comfortable working with different religious practices? | ☑ Yes ☐ No |
| Comfortable adjusting religious activities to work schedule? | ☑ Yes ☐ No |

Who will care for your children while you are away? (if applicable)

NO CHILDREN AS OF THIS TIME

What will you do when you feel homesick?

CALL MY FAMILY IN THE PHILIPPINES

## Skills & Interests

SPECIAL SKILLS

HOBBIES / INTERESTS

## What do you want to tell your future employer?

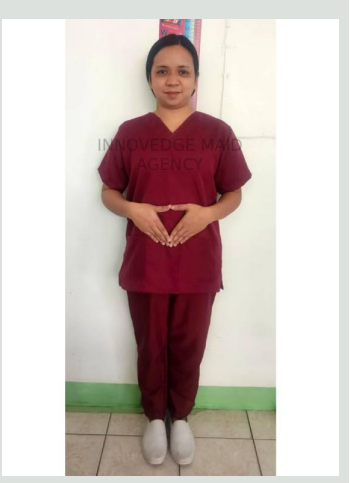


THANK YOU FOR THE OPPORTUNITY IN WORKING THIS FAMILY. I WILL RESPECT AND FOLLOW THE RULES AND FINISH CONTRACT

## Agency's Remarks

FOR OFFICE USE · COMPLETED BY INTERVIEWER

## Additional Photos









## Family & Connections in Malaysia

AS DECLARED BY THE APPLICANT

| | Y | N | REMARKS |
|---|---|---|---|
| Any relative or family member currently in Malaysia? | ☐ | ☑ | |
| Anyone else you know currently in Malaysia? | ☐ | ☑ | |
| Has any relative of yours worked in Malaysia before? | ☐ | ☑ | |

## Medical History Declaration

HAVE YOU EVER HAD, OR DO YOU NOW HAVE:

| | Y | N | REMARKS | | Y | N | REMARKS |
|---|---|---|---|---|---|---|---|
| Short / long sightedness | ☐ | ☑ | | Tuberculosis (TB) | ☐ | ☑ | |
| High blood pressure | ☐ | ☑ | | Hepatitis | ☐ | ☑ | |
| Diabetes | ☐ | ☑ | | Skin disease / persistent rash | ☐ | ☑ | |
| Heart disease | ☐ | ☑ | | Back, joint or muscle problems | ☐ | ☑ | |
| Gastric | ☐ | ☑ | | Motion sickness / car sickness | ☐ | ☑ | |
| Thyroid | ☐ | ☑ | | Allergies (food, medicine, animals) | ☐ | ☑ | |
| Hemorrhoids | ☐ | ☑ | | Other illness / regular medication | ☐ | ☑ | |
| Asthma or breathing problems | ☐ | ☑ | | | | | |

## Lifestyle, Diet & Body Markings

| | | | |
|---|---|---|---|
| Do you smoke? | ☐ Yes, now | ☐ Yes, used to | ☑ Never |
| Do you vape? | ☐ Yes, now | ☐ Yes, used to | ☑ Never |
| Do you drink alcohol? | ☐ Yes, now | ☐ Yes, used to | ☑ Never |
| Any tattoo? | ☐ Y ☑ N | *location / size / visible in short sleeves?* | |
| Any food you cannot eat or handle? | Pork - cannot eat but can handle | | |

## Dental

| | | | | |
|---|---|---|---|---|
| Braces / retainer? | ☑ Yes, now | ☐ Yes, used to | ☐ Never | If yes, removal date: |
| Any dental issues? | ☐ Yes, now | ☐ Yes, used to | ☑ Never | |

## Operations & Hospitalisation

☑ No, I have never had an operation / been hospitalised

☐ Yes, details below — *type of operation / reason · year · hospital & country · fully recovered? ongoing effects?*

## Reproductive Health

| | | | | |
|---|---|---|---|---|
| Using any contraception? | ☐ Yes, now | ☐ Yes, used to | ☑ Never | type; if implant / IUD, date inserted & due |
| Any menstrual problem? | ☐ Yes, now | ☑ Yes, used to | ☐ Never | mild pain - manageable |

## Financial & Debt Declaration

| | Y | N | REMARKS |
|---|---|---|---|
| Any outstanding personal loans or debts? | ☐ | ☑ | |
| Any outstanding bank loans or debts? | ☐ | ☑ | |

## Declaration Status

VERIFIED AT INTERVIEW

☑ Applicant declares she is applying voluntarily (not forced, threatened or deceived)

*Information as declared by the applicant in the Applicant Declaration & Consent Form. Medical fitness is confirmed by FOMEMA screening after arrival in Malaysia.*