

## FILIPINO MAID BIODATA

Name: SHELYN LUTOK

Code: IJ-AV-111

### Personal Particulars

Age : 39  
Date of birth : 27 December 1986  
Height (cm) : 157cm  
Weight (kg) : 58kg  
Religion : Christian (Roman Catholic)  
Education level : High School Graduate  
Marital status : Single Mother (w/o live-in)  
No. of children : 2  
Age of children : 9, 15 y.o  
Husband/Live-in status : Not applicable  
Husband/Live-in job :  
No. of siblings : 4  
Position in family : 4th  
Provincial city : Kalinga Province  
Current living city : Kalinga Province

### Experience status

First timer  Ex-abroad

### Personal Preference for Work Categories

(1 = most preferred 4 = least preferred)

1 Housework + Infants/todlers care  
1 Housework + Children care  
1 Housework + Elderly/disable care  
1 Housework + Bedridden care

### Employment History in Origin Country

- City/Province: PASIG  
How many: 5 year 0 months  
From what: 2004 year to 2009 year  
Work details: General housework, cooking, marketing, children care (12, 9 & 6y.o)
- City/Province:  
How many: 0 year 0 months  
From what: year to year  
Work details:

### Employment History in Overseas

- Country/City: SAUDI ARABIA  
How many: 2 year 0 months  
From what: 2021 year to 2023 year  
Finish contract:  Yes  No  
Work details: General housework, cooking, baking, children care (12, 8, 6, 4)
- Country/City: HONGKONG  
How many: 1 year 8 months  
From what: 2024 year to 2025 year  
Finish contract:  Yes  No  
Work details: General housework, cooking, marketing, children care (2y.o & 8 months old)
- Country/City:  
How many: 0 year 0 months  
From what: year to year  
Finish contract:  Yes  No  
Work details:



**Specific Working Experience & Preference**

TYPE OF WORK	DO YOU HAVE EXPERIENCE ? <i>(experience in your country or overseas)</i>		ARE YOU WILLING ?	
	Yes	No	Yes	No
General Cleaning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ironing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cooking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for newborn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for toddlers (1-3yo)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for children (<10yo)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for special child	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tutoring children	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for elderly/disable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for bedridden	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Care for pets (dogs/cats)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laundry - handwash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Car wash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gardening	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Cooking**

Do you cook in your family in your country?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to do cooking for the family of your employer?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to learn if the employer want you to learn to cook their food?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
How much do you like cooking? (please answer VERY MUCH, AVERAGE or LITTLE)	<input type="text" value="Very much"/>			

**Pets**

Are you willing to take care of pets (dogs/cats) if your employer has pets in the house?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you afraid of dogs? Are you afraid of big dogs?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

**Day Off**

Are you willing to work during your rest-day and employer will pay you overtime?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to respect your employer's decision if they want you to take your rest day at home and not going out alone?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you ok if you do not go to church when you are working for your employer?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

**Cellphone**

Do you promise that you will only use your cellphone after you finish all the work for the day?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to following the employer's rules about the daily usage of your cellphone?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

**Personal Commitments**

Are you aware that the contract is 2 years and promise to finish the 2 years contract?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you ok to work for your employer if they don't have the same religion with you?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Will you have enough patience if your employer is very strict?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Do you promise that you will honest and loyal to your employer?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Did your husband/parents allow you to work in Malaysia as a domestic helper?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you ready to separate with your family for the 2 years contract, without going back to your country?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Who will take care of your children when you work in Malaysia?	<input type="text" value="My mother"/>			
If you feel homesick when you work in Malaysia, what are you going to do?	<input type="text" value="I will call my family &amp; talk with them"/>			

**Health Declarations / Dietary Restrictions**

Past & existing illness, including chronic ailments and illness requiring medication:

Diabetes (FBS)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asthma	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Depression	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
High Blood Pressure	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Anemia (low red blood)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Heart disease	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Gastric	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Pneumonia (lung infection)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Epilepsy (seizures)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Migraine	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Dysmenorrhoea (period pain)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Malaria	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Are you allergic to any food or medications?  Yes  No If YES, pls specify \_\_\_\_\_

Are you currently taking any medications  Yes  No If YES, pls specify \_\_\_\_\_

Have you undergone any surgery in the past?  Yes  No If YES, pls specify \_\_\_\_\_ year \_\_\_\_\_

Have you had any accident or injuries before?  Yes  No If YES, pls specify \_\_\_\_\_ year \_\_\_\_\_

**Language proficiency**

	Good	Average	Poor	No
1 English	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Bahasa Malaysia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Chinese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Arabic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Special Skills**

Example: caregiver, other cuisine, baking, sewing, etc.

1 Baking

2 \_\_\_\_\_

**Additional Courses Attended**

Course name	Duration
Example: caregiver, baking, cooking, etc.	e.g. 6 months
1 _____	_____
2 _____	_____

**Personal Habits**

Habits	Past	Present
Smoking	<input type="checkbox"/>	<input type="checkbox"/>
Vaping	<input type="checkbox"/>	<input type="checkbox"/>
Drinking alcohol (beer, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Tattoo (show photo is any)	<input type="checkbox"/>	<input type="checkbox"/>

**Hobbies**

Example: cooking, baking, gardening, reading, etc.

1 Listening to music

2 \_\_\_\_\_

**Personal Statement to Future Employer**

< Write something that you wish to tell your future employer about yourself >

TO MY FUTURE EMPLOYER IF YOU HIRE ME AS YOUR WORKER I WILL PROMISE TO FINISH MY TWO YEARS CONTRACT

**APPLICANT DECLARATIONS**

My name is **SHELYN LUTOK** (passport no. **P1309553B**) I hereby confirm that all information and details given on this document is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld any information which might preclude me from working abroad in Malaysia.

I have given the above information at my own will and I hereby granting my full consent to \_\_\_\_\_ as my agency in my country and also to **Agensi Pekerjaan Intan Jaya Sdn Bhd** as my agency in Malaysia, to display my personal information and photos/interview video in their website (and other relevant platforms) to facilitate in getting a job and finding an employer for me in Malaysia.

I wish to testify and confirm that I want to work in Malaysia as a domestic helper. I further affirm that I shall, to the best of my abilities to complete my TWO(2) YEARS contract with my employer.

Signature & thumb print of applicant



Date: 4-23-26

**Additional Photos**

