INNOVEDGE Group
Maid For You, Made Easy

Agensi Pekerjaan INNOVEDGE Sdn. Bhd.
Agensi Pekerjaan INTAN JAYA Sdn. Bhd.
Agensi Pekerjaan TC Resources Sdn. Bhd.

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FILIPINO MAID BIODATA

Name: FRECILDA COCA

Code: IN-MM-603

Personal Particulars

Age	31
Date of birth	31-10-1995
Height (cm)	157
Weight (kg)	61
Religion	Christian (Roman Catholic)
Education level	College Level
Marital status	Single Mother (w/ live-in)
No. of children	3
Age of children	7, 11 & 12 Y/O
Husband/Live-in status	Live-in only
Husband/Live-in job	DRIVER
No. of siblings	3
Position in family	1st
Provincial city	ROSARICO
Current living city	AGUSAN DEL SUR

Experience status

☐ First timer ☑ Ex-abroad

Personal Preference for Work Categories

(1 = most preferred 4 = least preferred)

1	Housework + Infants/todlers care
2	Housework + Children care
3	Housework + Elderly/disable care
4	Housework + Bedridden care

Employment History in Origin Country

1. City/Province:
   How many: 0 year 0 months
   From what: year to year
   Work details:

2. City/Province:
   How many: 0 year 0 months
   From what: year to year
   Work details:

Employment History in Overseas

1. Country/City: SAUDI
   How many: 2 year 2 months
   From what: 2021 year to 2023 year
   Finish contract: ☑ Yes ☐ No
   Work details: General housework, cooking, children care (7 & 14 y/o)

2. Country/City:
   How many: 0 year 0 months
   From what: year to year
   Finish contract: ☑ Yes ☐ No
   Work details:

3. Country/City:
   How many: 0 year 0 months
   From what: year to year
   Finish contract: ☐ Yes ☐ No
   Work details:

Specific Working Experience & Preference

TYPE OF WORK	DO YOU HAVE EXPERIENCE ? *(experience in your country or overseas)*	ARE YOU WILLING ?
General Cleaning	☑ Yes ☐ No	☑ Yes ☐ No
Ironing	☑ Yes ☐ No	☑ Yes ☐ No
Cooking	☑ Yes ☐ No	☑ Yes ☐ No
Care for newborn	☑ Yes ☐ No	☑ Yes ☐ No
Care for toddlers (1-3yo)	☑ Yes ☐ No	☑ Yes ☐ No
Care for children (<10yo)	☑ Yes ☐ No	☑ Yes ☐ No
Care for special child	☐ Yes ☑ No	☑ Yes ☐ No
Tutoring children	☑ Yes ☐ No	☑ Yes ☐ No
Care for elderly/disable	☑ Yes ☐ No	☑ Yes ☐ No
Care for bedridden	☐ Yes ☑ No	☐ Yes ☑ No
Care for pets (dogs/cats)	☑ Yes ☐ No	☑ Yes ☐ No
Laundry - handwash	☑ Yes ☐ No	☑ Yes ☐ No
Car wash	☐ Yes ☑ No	☑ Yes ☐ No
Gardening	☑ Yes ☐ No	☑ Yes ☐ No

Cooking

Do you cook in your family in your country?	☑ Yes ☐ No
Are you willing to do cooking for the family of your employer?	☑ Yes ☐ No
Are you willing to learn if the employer want you to learn to cook their food?	☑ Yes ☐ No
How much do you like cooking? (please answer VERY MUCH, AVERAGE or LITTLE)	Very much

Pets

Are you willing to take care of pets (dogs/cats) if your employer has pets in the house?		☑ Yes ☐ No
Are you afraid of dogs? Are you afraid of big dogs?	☐ Yes ☑ No	☐ Yes ☑ No

Day Off

Are you willing to work during your rest-day and employer will pay you overtime?	☑ Yes ☐ No
Are you willing to respect your employer's decision if they want you to take your rest day at home and not going out alone?	☑ Yes ☐ No
Are you ok if you do not go to church when you are working for your employer?	☑ Yes ☐ No

Cellphone

Do you promise that you will only use your cellphone after you finish all the work for the day?	☑ Yes ☐ No
Are you willing to following the employer's rules about the daily usage of your cellphone?	☑ Yes ☐ No

Personal Commitments

Are you aware that the contract is 2 years and promise to finish the 2 years contract?	☑ Yes ☐ No
Are you ok to work for your employer if they don't have the same religion with you?	☑ Yes ☐ No
Will you have enough patience if your employer is very strict?	☑ Yes ☐ No
Do you promise that you will honest and loyal to your employer?	☑ Yes ☐ No
Did your husband/parents allow you to work in Malaysia as a domestic helper?	☑ Yes ☐ No
Are you ready to separate with your family for the 2 years contract, without going back to your country?	☑ Yes ☐ No
Who will take care of your children when you work in Malaysia?	LIVE IN PARTNER
If you feel homesick when you work in Malaysia, what are you going to do?	MAKE MYSELF BUSY WITH MY WORK

Health Declarations / Dietry Restrictions

Past & existing illness, including chronic ailments and illness requiring medication:

Diabetes *(FBS)*	☐ Yes ☑ No	Asthma	☐ Yes ☑ No	Depression	☐ Yes ☑ No
High Blood Pressure	☐ Yes ☑ No	Anemia *(low red blood)*	☐ Yes ☑ No	Heart disease	☐ Yes ☑ No
Gastric	☐ Yes ☑ No	Pneumonia *(lung infection)*	☐ Yes ☑ No	Epilepsy *(seizures)*	☐ Yes ☑ No
Migraine	☐ Yes ☑ No	Dysmenorrhea (period pain)	☐ Yes ☑ No	Malaria	☐ Yes ☑ No

Are you allergic to any food or medications?	☐ Yes ☑ No	If YES, pls specify		
Are you currently taking any medications	☑ Yes ☐ No	If YES, pls specify	CONTRACEPTIVES PILLS	
Have you undergone any surgery in the past?	☐ Yes ☑ No	If YES, pls specify		year
Have you had any accident or injuries before?	☐ Yes ☑ No	If YES, pls specify		year

Language proficiency

		Good	Average	Poor	No
1	English	☐	☑	☐	☐
2	Bahasa Malaysia	☐	☐	☐	☑
3	Chinese	☐	☐	☐	☑
4	Arabic	☐	☐	☐	☑

Personal Habits

Habits	Past	Present
Smoking	☐	☐
Vaping	☐	☐
Drinking alcohol *(beer, etc.)*	☐	☐
Tattoo *(show photo is any)*	☐	☐

Special Skills

	Example: caregiver, other cuisine, baking, sewing, etc.
1	COOKING - ARABIC FOOD
2	CLEANING

Hobbies

	Example: cooking, baking, gardening, reading, etc.
1	LISTENING TO MUSIC
2	COOKING

Additional Courses Attended

	Course name	**Duration**
	Example: caregiver, baking, cooking, etc.	*e.g. 6 months*
1		
2		

Personal Statement to Future Employer

< Write something that you wish to tell your future employer about yourself >

Dear Ma'am / sir,
I will do my best for my work patiently and stay focus to finish my contract.

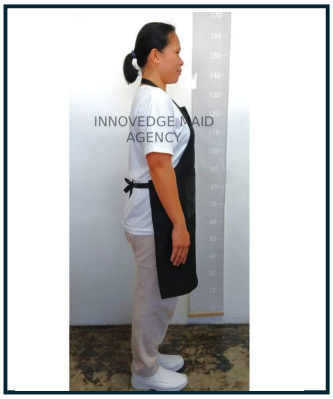
APPLICANT DECLARATIONS

My name is FRECILDA COCA (passport no. P6316211B) I hereby confirm that all information and details given on this document is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld any information which might preclude me from working abroad in Malaysia.

I have given the above information at my own will and I hereby granting my full consent to _____ as my agency in my country and also to Agensi Pekerjaan Innovedge Sdn Bhd as my agency in Malaysia, to display my personal information and photos/interview video in their website (and other relevant platforms) to facilitate in getting a job and finding an employer for me in Malaysia.

I wish to testify and confirm that I want to work in Malaysia as a domestic helper. I further affirm that I shall, to the best of my abilities to complete my TWO(2) YEARS contract with my employer.

Signature & thumb print : of applicant

Date: Feb. 24, 2026

Additional Photos