## **INNOVEDGE Group**

Maid For You, Made Easy







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## **FILIPINO MAID BIODATA**

| Name: LENNIE H        | HOCAMIS   | Coo  | de: PISCO-TAC-070  |  |  |  |  |
|-----------------------|---|--|--|--|--|--|--|
| Personal Particulars  |   | <u>Ex</u>  | perience status  | First timer Ex-abroad  |  |  |  |
| Age :                 | 34  | Personal Preference for Work Categories (1 = most preferred 4 = least preferred) |  |  |  |  |  |
| Date of birth :       | 01-09-1991  | (1-  |  | nfants/todlers care  |  |  |  |
| Height (cm) :         | 152   |  | 1 Housework + C  | hildren care   |  |  |  |
| Weight (kg) :         | 48  |  | 2 Housework + El   | lderly/disable care  |  |  |  |
| Religion :            | Christian (Roman Catholic)                                    |  | 2 Housework + Be   | edridden care  |  |  |  |
| Education level :     | College Level   | Employment History in Origin Country   |  |  |  |  |  |
| Marital status :      | Single Mother (w/o live-in)                                   | 1.   | City/Province: DAVA  |  |  |  |  |
| No. of children :     | 2   |  | · —  | year to 2017 year  |  |  |  |
| Age of children :     | 2 & 8 Y/O   |  | 20.0   | nousework, cooking, marketing  |  |  |  |
| Husband/Live-in sta   | atus : Not applicable   |  |  | ren care ( 3 y/o)  |  |  |  |
| Husband/Live-in job : |   | 2.   | City/Province: DAVAO   |  |  |  |  |
| No. of siblings :     | 6   |  | · —  | year 0 months  |  |  |  |
| Position in family:   | 5th   |  |  | year to 2024 year  |  |  |  |
| Provincial city :     | SULTAN KUDARAT  |  |  | nousework, marketing, cooking ren care (1 & 5 y/o)                   |  |  |  |
| Current living city:  | SULTAN KUDARAT  | <u>En</u>  | nployment History in C   | <u>)verseas</u>  |  |  |  |
| INNO                  | VEDGE MAIDat<br>AGENCY In | 2.   | From what:  Finish contract:  Work details:  Country/City:  How many:  0 | year 0 months year to year Yes No  year 0 months year to year Yes No |  |  |  |
|                       |   | 3.   | Work details:  Country/City: How many: From what:                        | year 0 months year to year Yes No                                    |  |  |  |

## Specific Working Experience & Preference

| TYPE OF WORK  | DO YOU HAVE EXPERIENC                   | AREY                | OU WILLING? |  |  |  |  |  |  |
|---|---|---------------------|-------------|--|--|--|--|--|--|
| General Cleaning  | Yes No                                  | <b>✓</b> Y          | 'es No      |  |  |  |  |  |  |
| Ironing   | ✓ Yes No                                | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Cooking   | ✓ Yes No                                | V                   | 'es No      |  |  |  |  |  |  |
| Care for newborn  | ✓ Yes No                                | <b>✓</b> Y          | 'es No      |  |  |  |  |  |  |
| Care for toddlers (1-3yo)   | ✓ Yes No                                | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Care for children (<10yo)   | ✓ Yes No                                | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Care for special child  | Yes Vo                                  | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Tutoring children   | Yes No                                  | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Care for elderly/disable  | Yes Vo                                  | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Care for bedridden  | Yes Vo                                  | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Care for pets (dogs/cats)   | ✓ Yes No                                | <b>✓</b> Y          | es No       |  |  |  |  |  |  |
| Laundry - handwash  | Yes No                                  | <b>✓</b> Y          | 'es No      |  |  |  |  |  |  |
| Car wash  | Yes Vo                                  | <b>✓</b> Y          | 'es No      |  |  |  |  |  |  |
| Gardening   | Yes No                                  | <b>✓</b> Y          | 'es No      |  |  |  |  |  |  |
| Cooking   |   |                     |             |  |  |  |  |  |  |
| Do you cook in your family in your counti   | ry?                                     |                     | Yes No      |  |  |  |  |  |  |
| Are you willing to do cooking for the fami  | Yes No                                  |                     |             |  |  |  |  |  |  |
| Are you willing to learn if the employer w  | ant you to learn to cook their food?    |                     | Yes No      |  |  |  |  |  |  |
| How much do you like cooking? (please   | answer VERY MUCH, AVERAGE or L          | ITTLE)              | Very much   |  |  |  |  |  |  |
| <u>Pets</u>   |   |                     |             |  |  |  |  |  |  |
| Are you willing to take care of pets (dogs.   | /cats) if your employer has pets in th  | e house?            | Yes No      |  |  |  |  |  |  |
| Are you afraid of dogs? Are you afraid of   | big dogs?                               | es 🚺 No             | Yes No      |  |  |  |  |  |  |
| Day Off   |   |                     |             |  |  |  |  |  |  |
| Are you willing to work during your rest-d  | ay and employer will pay you overtin    | ne?                 | Yes No      |  |  |  |  |  |  |
| Are you willing to respect your employer' and not going out alone?  | s decision if they want you to take yo  | ur rest day at home | Yes No      |  |  |  |  |  |  |
| Are you ok if you do not go to church whe   | en you are working for your employer    | ?                   | Yes No      |  |  |  |  |  |  |
| <u>Cellphone</u>  |   |                     |             |  |  |  |  |  |  |
| Do you promise that you will only use you   | ur cellphone after you finish all the w | ork for the day?    | Yes No      |  |  |  |  |  |  |
| Are you willing to following the employer   | 's rules about the daily usage of your  | cellphone?          | Yes No      |  |  |  |  |  |  |
| Personal Commitments  |   |                     |             |  |  |  |  |  |  |
| Are you aware that the contract is 2 years  | s and promise to finish the 2 years co  | ontract?            | Yes No      |  |  |  |  |  |  |
| Are you ok to work for your employer if they don't have the same religion with you?                             |   |                     |             |  |  |  |  |  |  |
| Will you have enough patience if your employer is very strict?  |   |                     |             |  |  |  |  |  |  |
| Do you promise that you will honest and loyal to your employer?   |   |                     |             |  |  |  |  |  |  |
| Did your husband/parents allow you to work in Malaysia as a domestic helper?                                    |   |                     |             |  |  |  |  |  |  |
| Are you ready to separate with your family for the 2 years contract, without going back to your country? Yes No |   |                     |             |  |  |  |  |  |  |
| Who will take care of your children when  | you work in Malaysia?                   | MY FAMILY           |             |  |  |  |  |  |  |
| If you feel homesick when you work in Ma  | alaysia, what are you going to do?      | FOCUS ON MY WORK    |             |  |  |  |  |  |  |

| Health Declarations / Dietry Restriction               |  |   |                              |                         |                        |  |  |
|--|--|---|------------------------------|-------------------------|------------------------|--|--|
| Past & existing illness, including chronic ailmen      |  | iiring med                                  |                              |                         |                        |  |  |
| Diabetes (FBS)   | Asthma   |   | Yes No                       | Depression              | Yes No                 |  |  |
|  | nemia (low red bloc  |   | Yes 🗸 No                     | Heart disease           | Yes No                 |  |  |
|  | eumonia (lung infed  |   |                              | pilepsy (seizures)      | Yes No                 |  |  |
| Migraine Yes V No Dys                                  | menorrhea (period  | pain)                                       | Yes No                       | Malaria                 | Yes No                 |  |  |
| Are you allergic to any food or medications?           | Yes V  | lo If                                       | YES, pls specify             |                         |                        |  |  |
| Are you currently taking any medications               | Yes V  | lo If                                       | YES, pls specify             |                         |                        |  |  |
| Have you undergone any surgery in the past?            | Yes V  | lo If                                       | YES, pls specify             |                         | year                   |  |  |
| Have you had any accident or injuries before?          | Yes V  | lo If                                       | YES, pls specify             |                         | year                   |  |  |
| Language proficiency                                   |  | Personal Habits                             |                              |                         |                        |  |  |
|  | Poor No  |   | Habits                       | Past                    | Present                |  |  |
| 1 English  |  | Smokin                                      |                              |                         |                        |  |  |
| 2 Bahasa Malaysia                                      |  | Vaping                                      |                              |                         |                        |  |  |
| 3 Chinese  |  | Drinking                                    | g alcohol <i>(beer, etc.</i> | .)                      |                        |  |  |
| 4 Arabic   |  | ,   | show photo is any)           |                         | $\checkmark$           |  |  |
| <u>Special Skills</u>                                  |  | <u>Hobbi</u>                                | <u>es</u>                    |                         |                        |  |  |
| Example: caregiver, other cuisine, baking,             | sewing, etc.   |   |                              | ng, baking, gardenin    | g, reading, etc.       |  |  |
| 1 CHILDREN CARE  |  | 1 [   | READING                      |                         |                        |  |  |
| 2 CLEANING   |  | 2 [   | GARDENING                    |                         |                        |  |  |
| Additional Courses Attended                            |  | <u>Persol</u>                               | nal Statement to             | Future Emplo            | <u>oyer</u>            |  |  |
| Course name  | Duration   | < Write s                                   | something that you wish      | to tell your future emp | loyer about yourself > |  |  |
| Example: caregiver, baking, cooking, etc.              | e.g. 6 months  | то м  | Y FUTURE EMPL                | OYER PLEASE             | CHOOSE ME              |  |  |
| 1  |  | BECAUSE I AM A GOOD HELPER. I WILL HELP YOU |                              |                         |                        |  |  |
| 2  |  | IN THE HOUSE. IM HONEST HARDWORKING PERSON  |                              |                         |                        |  |  |
|  |  | PERS  | OIN                          |                         |                        |  |  |
|  | APPLICANT DE   | ECLARA                                      | TIONS                        |                         |                        |  |  |
| My name is LENNIE HOCAMIS                              |  | (passport                                   | no                           | ) I hor                 | eby confirm            |  |  |
| that all information and details given on this         |  |   |                              |                         | =                      |  |  |
| acknowledge that I have not withheld any ir            | •  |   | , ,                          | •                       | •                      |  |  |
|  |  |   |                              | _                       | Tirriatayola.          |  |  |
| have given the above information at my owr             | i will and i nereby  | / granting                                  |                              | _                       | ry and also to         |  |  |
|  |  | as my agency in my country and also to      |                              |                         |                        |  |  |
| Agensi Pekerjaan Innovedge Sdn Bl                      |  | as my agency in Malaysia, to display my     |                              |                         |                        |  |  |
| personal information and photos/interview vi           |  | site (and o                                 | other relevant plat          | forms) to facilita      | te in getting a        |  |  |
| job and finding an employer for me in Malays           | ia.  |   |                              |                         |                        |  |  |
| I wish to testify and confirm that I want to w         | ork in Malaysia a  | as a dom                                    | estic helper. I fur          | ther affirm that l      | I shall, to the        |  |  |
| best of my abilities to complete my TWO(2)             | YEARS contract   | with my                                     | employer.                    |                         |                        |  |  |
| Cignoture & thumb print: / A                           |  |   | -                            | Data: 1 25-             | 25                     |  |  |
| Signature & thumb print Date: 6 - 25 - 25 of applicant |  |   |                              |                         |                        |  |  |
| or applicant 7   |  |   |                              |                         |                        |  |  |
| · ·  |  |   |                              |                         |                        |  |  |
|  | <u>Addition</u> a  | l Photos                                    |                              |                         |                        |  |  |
| 150  |  |   | 9                            |                         |                        |  |  |
| -  |  |   | 1020                         |                         |                        |  |  |
| 140-110 INNOVERS MAID                                  |  |   |                              |                         |                        |  |  |
| 130- INNOVE  | E MAID  CY  Inat  Inat | 11  | AGENCY What                  |                         |                        |  |  |
|  | and and  |   | daM!                         |                         |                        |  |  |
|  |  | - 0   | 1                            |                         |                        |  |  |
| INNOVEDGE MAID   |  |   | 1                            | Ш                       |                        |  |  |
| AGENCY   |  |   | 100                          | Ш                       |                        |  |  |
|  |  |   |                              | - 11                    |                        |  |  |
|  |  |   |                              |                         |                        |  |  |
|  |  |   |                              |                         |                        |  |  |