



# AGENSI PEKERJAAN INTAN JAYA SDN. BHD.

Company Reg. No: 1016250-K Licensed Manpower Supplier JTK No: 2689 IMM No: IM.101/HQ/J/857/4 (929)

## DH APPLICATION FORM FOR MALAYSIA

Interview Date: 4/23/24

Source Country: PHILIPPINES

### IJ-SKY-117

### PERSONAL DATA

NAME (First-Middle-Last)

Leticia E. Malabana

Religion Roman catholic

Age 37

Date of birth Feb. 6, 1987

Nationality Filipino

Height 5'4

Weight 63kg

Marital Status  Single 100%  Single Mother (separated)  Single Mother (w live-in)  Married

No of Children 1

Age(s)

6 year old

Husband/Live-in name

NONE

Age

Occupation

Father's name

Age

Occupation

Mother's name

Age

Occupation

No of siblings in your family

5 siblings

Your position in your family

Youngest

Current Address

ADDRESS AVAILABLE UPON REQUEST

Provincial Address

ADDRESS AVAILABLE UPON REQUEST

Education attainment

High School Undergrad  High School Graduate  College Undergrad  College Graduate

Course studied in College

HRM

No of years studied

1

Additional courses attended (if any)

Course duration

Hobbies

Reading Book / cooking

Special Skills

cooking



### EMPLOYMENT HISTORY

1	Country	Malaysia	Position	D.H
	No of years	2 year	From	2012
			To	2024
	Work details marketing, Ironing, take care dog General cleaning, washing clothes, cooking			
2	Country	Kuwait	Position	D.H
	No of years	2 year	From	2018
			To	2020
	Work details general cleaning, washing clothes cooking take care kids			
3	Country	Saudi	Position	D.H
	No of years	1 year 1 month	From	2023
			To	2024
	Work details washing dish general cleaning, washing clothes, Ironing			
4	Country		Position	
	No of years		From	
			To	
	Work details			

## WORKING ABILITIES AND PREFERENCES

TYPE OF WORK	DO YOU HAVE EXPERIENCE FOR THIS WORK? <small>(Write YES or NO)</small>	HOW GOOD ARE YOU IN DOING THE WORK? <small>(Please CHECK one of the following)</small>			HOW WILLING ARE YOU IN DOING THE WORK? <small>(Please CHECK one of the following)</small>		
		Good	Average	Poor	Very much	Average	Little
General Cleaning	YES	✓			✓		
Ironing	YES	✓			✓		
Cooking	YES	✓			✓		
Care for new born	YES	✓			✓		
Care for toddlers (1-3yo)	YES	✓			✓		
Care for children (<10yo)	YES	✓			✓		
Care for special child	NO		✓			✓	
Tutoring children	NO		✓			✓	
Care for elderly	YES	✓			✓		
Care for disable	YES	✓			✓		
Care for bedridden	NO		✓			✓	
Care for pets (dogs/cats)	YES	✓			✓		
Laundry - handwash	YES	✓			✓		
Car wash	YES	✓			✓		
Gardening	YES	✓			✓		

## PERSONAL COMMITMENTS

1	Are you aware and agree that the contract is 2 years with the employer? (yes/no)	YES
2	Are you willing to work for non-Christian employer? (yes/no)	YES
3	Are you willing to work during your rest-day and employer will pay you overtime? (yes/no)	YES
4	Are you ok if you do not go to church when you are working for your employer? (yes/no)	YES
5	Are you willing to following the employer's instruction about the usage of your cellphone? (yes/no)	YES
6	Are you willing to respect the employer's decision about going out alone during your rest-day? (yes/no)	YES
7	How much do you like cooking? (please answer VERY MUCH, AVERAGE or LITTLE)	VERY MUCH
8	Are you willing to learn if the employer want you to learn to cook their food? (yes/no)	YES
9	Are you willing to work in a house with pets (dogs/cats)? (yes/no)	YES
10	Are you afraid of dogs? Are you afraid of big dogs? (yes/no)	NO
11	Do you drink alcohol? (yes/no)	NO
12	Do you smoke? (yes/no)	NO
13	Have you ever suffer from any serious illness? (yes/no) If yes, please specify _____	NO
14	Are you under any special medication now? (yes/no) if yes, please specify _____	NO
15	Are you ready to separate with your family for the duration of the contract? (yes/no)	YES
16	Did your husband/parents allow you to work in Malaysia as DH? (yes/no)	YES
17	Do you have patience if your employer is very strict? (yes/no)	YES
18	Do you promise that you will honest and loyal to your employer? (yes/no)	YES
19	Who will take care of your children when you work in Malaysia? <i>my mother &amp; my sister</i>	
20	If you feel homesick when you work in Malaysia, what are you going to do? <i>pray &amp; make busy my self</i>	
21	What are you going to do if the employer's children is/are naughty? <i>I tell to him that naughty is a good way</i>	

## DECLARATIONS

I, \_\_\_\_\_ hereby confirm that all information and details given on this document is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld and material information which might preclude me from working abroad in Malaysia. I shall abide by all the rules and regulations of Agensi Pekerjaan Intan Jaya Sdn. Bhd., and the work condition of my future employer. I wish to testify and confirm that I want to work in Malaysia as a domestic helper. I further affirm that I shall, to the best of my abilities to complete my TWO(2) YEARS contract with my employer.

Name & signature of the applicants:

*Leticia E. Malabana*  
LETICIA E. MALABANA

Date:

03-22-2024

